

Final Instructions

This meeting is organised by Whilton Mill Kart Club, governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary Regulations, and any written instructions that the organisers issue for the meeting.

These Final instructions must be read in conjunction with the Supplementary Regulations available on the British Kart Championship website.

1. Permit

Motorsport UK Permit Number: 130807 & 130930 Interclub

Track Licence Number: K/2023_170_01

2. Officials

Motorsport UK Steward & Chairman of the panel 1
Stewards Chairman of Panel 2
Event Stewards

Race Director
Clerk of the Course
Clerk of the Course [CCTV]
Secretary of the Meeting
Secretarial Assistant
Technical Commissioners
Eligibility Scrutineers
Chief Scrutineer
Chief Medical Officer
Chief Marshall
Chief Timekeeper

John Watson
Rod Taylor
Joel Taylor, Neil Page, Jacob Page &
Steve Farndon
Nigel Edwards
Ken Potter
David Manchester
Danielle Short
Claudia Short
Paul Klaassen & Ernie Salmon
Paul Klaassen & Ernie Salmon
Sue Griffin
Trevor Hawkes
Steve Hardman
Ian Rogers

A full list of Officials including Judge of Fact Officials will be provided via Email to Competitors.

3. Venue access & Parking Instructions

Access to the venue for competitors and teams will be as follows:

- For this meeting, Access to the venue is available from the Thursday immediately prior to the meeting from 9am for teams and 10am for Competitors.

- Any teams leaving equipment will be done so at their own risk. It is important that you park within your allocated area within the paddock. – any charges for electricity will be deemed as a contract between the team/competitor and the venue.
- It is prohibited to drill or stake the tarmac or hardstanding surface unless agreed by the venue. Water Weights are acceptable.
- Cars are not permitted within the Paddock area.
- All cars and vehicles for overnight accommodation may be parked in a separate area. If you are staying at the venue overnight, you will need to advise the venue upon your arrival. Any charges will be payable to the circuit.

4. Team Managers responsibilities

It is the responsibility of the Team manager to adhere to the following:

- Ensure your paddock area is left tidy and free of any rubbish when leaving the venue including but not limited to the following.
 - Used tyres
 - Fuel cans
 - PPE
 - Cable ties
- In order to achieve the above, Team Managers and/or competitors may be required to leave their licences with a club official upon arrival to the venue and will be able to collect their licence at the end of the event once the organisers are satisfied the working area is clear of rubbish. This will be at the Club's discretion.
- Any Teams attending the event will be required to hold a Motorsport UK Entrant Licence & have Public Liability of no less than £5million in place. Proof of this may be requested by the event organisers.
- Any viewing Areas on team vehicles must have suitable handrails and are limited to a Maximum of 3 persons only at any one time. Any vehicle that doesn't have a fitted handrail must not be used for viewing. More information regarding working at height can be found here: <https://www.hse.gov.uk/work-at-height/the-law.htm>

5. Health & Safety

At all times whilst in the confines of the of the venue, competitors should comply with the circuit Health & Safety guidance notes available on the clubs notice board.

6. Paddock Areas

- **Parents are responsible for the behaviour of their children.**
- Smoking & Vaping is prohibited within the Parc Ferme, Dummy Grid, Tyre Bay and Engine start areas.
- Engines must not be run before 9am and after 6pm for the duration of the event.
- **Competitors and teams are responsible for removal of all waste from their paddock area, including but not limited to tyres & fuel cans. Domestic rubbish must be placed in the bins provided.**

- Competitors and teams must ensure all trailing cables are suitably covered with cable protection mats or other suitable means ensuring there is no tripping hazard.
- The Maximum speed in the paddock is 5mph.
- Karts must not be driven in the paddock
- All lanes in the paddock must be ALWAYS kept clear in case of the need for emergency vehicle access.
- Pit bikes, push bikes, skates or skateboards, scooters (including electric scooters), mopeds, boards, space hoppers, ball games & Pogo Sticks are not permitted within the confines of the track and surrounding enclosures nor on the approach road to the circuit at any time. **Anyone breaching the above may be reported to the Stewards of the meeting (with the exception of official vehicles) and may be fined a minimum of £100 for each offence.**
- Vehicles may only be driven in the paddock by a person who holds an appropriate RTA licence.
- Any person found to be bringing the club into disrepute or damaging any area of the paddock or track will be subject to the disciplinary procedures of the organising club.
- All generators in the paddock must be turned off by 11pm each evening.
- Competitors must have present A fire extinguisher complying with 2023 Karting Yearbook B.12 at all times whilst in the paddock.
- Dogs & Cats will be allowed in the pit area but must be always kept on a lead. Dogs & Cats are not allowed on the track at any time.
- To protect the integrity & image of the sport, Please ensure all kart equipment remains inside the awning.

7. Timetable of events

Signing On, Scrutineering, Tyre Collection/Barcode Recording, Drivers Briefing and all other official duties to be carried out by the competitor are detailed in the Official Timetable emailed to competitors with their signing on link. Please ensure you regularly check the official notice board for any Event documentation <https://www.motorsport-timing.co.uk>

Signing On & Event Documentation – from Wednesday 15th March until 9am on Saturday 18th March. **You must be signed on before you go on track – you will not be permitted to take part in your practice session until you are signed on and have uploaded a photo of your competition licence (& PG Licence if applicable) on the signing on link.**

- Signing on Marshalls & Officials – Club officials please sign on with the club. Motorsport UK officials please sign on with the link you will receive via email.
- Drivers Briefing - in the Race Centre Friday 17th March.
 - Junior Rotax 8.30am
 - Mini Max 950 8.45am
 - Senior Rotax 9am
 - Micro Max 9.15am

There will be an additional Drivers Briefing on Saturday 18th March at 8.15am in the Race Centre – only for drivers not attending Friday Practice.

- Scrutineering
 - For all Classes Scrutineering via the online link and must be **completed by 11.30am on Saturday 18th March.**
- **Physical Scrutineering for the Senior Rotax class will take place in the Scrutineering Bay on Friday 17th March from 4.30pm – 5.30pm with an additional hour on Saturday 8am – 9am only for drivers not attending Friday practice.**
- Tyre collection & Barcoding – All Slick & Wet tyre Barcodes should be entered onto the Electronic Scrutineering card.
 - Thursday 16th March 3pm – 6pm (Practice Slick & Wet Tyres Only)
 - Friday 17th March 8am – 10am (Practice Slick & Wet Tyres Only)
 - Friday 17th March 4pm – 6pm (Race Slicks)
 - Saturday 18th March 8am – 9am (Slicks & Wets)

Micro Max & Mini Max 950

Exhaust Wadding purchase and voucher collection from the Race Centre on Friday 17th March from 12.30pm

Exhaust Wadding fitment and sealing Saturday 18th March in the Scrutineering Bay. **Please ensure Exhausts are fully stripped and ready for inspection.**

It is the responsibility of the competitor to ensure they always adhere to the timetable. Any changes to the timetable will be posted on the Digital Official Notice Board and announced over the tannoy or via text message directly to the Competitor.

It is the Competitor's responsibility to ensure they are aware of any changes.

8. Technical

FUEL & Oil

Fuel for this event must be purchased through Vital Equipment

- Fuel Collection
 - Thursday 16th March 4pm – 6pm
 - Friday 17th March 8am – 11am/12 noon – 3pm/4pm-5.30pm
 - Saturday 18th March 8am – 11am/12 noon – 3pm **This is the last chance to collect fuel for the event.**

The Oil permitted for use at this event are clarified in Event Bulletin 01 which is available to view here;
<https://www.britishkartchampionships.org/content/uploads/2022/12/Event-Bulletin-01-Whilton-Mill-17-19-March.pdf>

- Petrol is to be used as fuel and not for any other purpose.
- Competitors remain responsible for the removal of their Fuel drums/cans at the end of the meeting.

PLEASE NOTE: If you have previously used fuel from another source and not suitably cleaned through the fuel system and/or container your fuel could be contaminated and therefore you may fail a fuel test. – Please be satisfied your fuel cannot be contaminated.

CLASS TECHNICAL EXPERT

The following are nominated as the Class Technical Expert – George Robinson & Gary Shiel

PARC FERME

Any drivers that are selected to go through the scales/weighbridge, must ensure they have permission to leave Parc Ferme by the Technical Commissioner or the Person(s) the Technical Commissioner designates.

Technical infringements arising from post-race Scrutineering or judicial action:

- (a) the minimum action will be disqualification from the session;
- (b) the maximum action will be disqualification from the meeting C.3.5.1(a)&(b) will also apply; and
- (c) in the case of the Competitor being found to be underweight by a Judge of Fact Decision they will be disqualified by the Stewards from that session

Chassis

In the event of damage to a chassis, after examination by the Technical Control, / scrutineer if it is in the opinion of the Technical Control / scrutineer that it is not practical to repair in time, a replacement chassis of the same make and model as the damaged chassis may be authorized to continue the event.

9. Driving Standards/Utilisation of a Drive through Penalty (after the race)

A 5 second penalty (drive through) may be imposed after the race subject to the following:

C.2.3.2.1. Where the Clerk of the Course has the ability to validate incidents during the race, via circuit cameras with a nominated Judge of Fact, an in race 5 second time penalty may be applied. This should usually follow the display of a warning flag/under investigation notification and will not be subject to protest or appeal.

10. Unfair Practice - Gaining an Unfair Advantage/Driving Standards

Competitors are reminded of GR U.12.5.8 – GR Q.12.21 applies to driving standards. Therefore, any driver considered to be baulking or blocking another driver may be penalised including by the display of the black flag. A driver who consistently places their kart on a line that is not that recognised as the racing line in an effort to prevent being overtaken may be given a penalty or subject to black flag. Only ONE defensive move is permitted before any corner and having made that move the driver is then committed to that line on the track (Q.12.21.1). Lap times/data may be taken into consideration as well as any moving images and or reports.

11. Starting of Engines

If permitted by the Chief Scrutineer to start an engine in the designated area which is adjacent to the dummy grid, Please note that this is restricted to **10 seconds maximum**, and this will be monitored. – Engines are not permitted to be started anywhere else in the paddock. Penalties may be applied if this is not adhered to. Please do not start Engines before 9am & after 6pm

12. Race Procedures

Front fairings must be detached on the entry to Parc Ferme/Dummy Grid/Holding Areas from Timed Qualifying onwards.

Service Park

- Only the driver and registered mechanic wearing the required Wristband will be permitted access.
- penalties may be imposed on any driver considered to have broken formation prior to the start signal. It will be considered a statement of fact by the Judge of Fact who will provide the necessary report to the Stewards of the meeting for the application of penalties and no judicial hearing will be granted.
- The Pole Position driver may request authority from Motorsport UK to make provision for the pole position driver to select to take their position to the right or left of the track providing that the Clerk of the Course is advised as soon as they reach the “Pre-Grid”. This choice will only modify the first row, to the exclusion of others
- A driver having failed to take their correct position on the dummy grid must start the race from the rear of the grid. Intermediate 2 timing loop along with circuit cameras will be used to detect drivers out of position who should be starting at the rear of the grid.

Pre-Grid

- Upon entry to the pre grid the kart must be positioned on their grid position or as directed by the relevant Official. Adjustments other than tyre pressure (which cannot be increased) are prohibited once on the pre grid.
- Should any adjustment(s) be necessary the kart must again be returned to the service park but only before closure of access to the pre grid. In exceptional circumstances only the Chief Scrutineer may authorise a return to service park after closure of the pre grid and in which case notification and reason will be provided to the Stewards of the Meeting.

Count Down to access the Pre-Grid

- 5 minutes prior to session start;
- 3 minutes prior to session start; and
- 2 minutes prior to session access to the pre grid area will be prohibited.

Any Competitor remaining in the service park once the pre grid access has been closed will not be permitted to participate in the session and will be asked to leave the grid and will be reported to the Race Director and the Stewards.

- Countdown to race start Mechanics must clear the Pre-Grid 1 min before the start of the Race ("1 minute" board).
- 30-seconds after the "30 seconds" board is displayed the green flag will be shown at the front of the grid to indicate that the karts must proceed onto the circuit to either commence Practice/Qualifying or to begin a Formation Lap.
- Should a driver require assistance after the green flag is shown one mechanic may only work on the kart once the other karts have left the Pre-Grid.
- If a driver is unable to start from the Pre-Grid at the time of the green flag, he/she will only be authorised to join the circuit on the orders of the Clerk of the Course.
- the full circuit must be used on the formation lap

13. Transponder Fitting

All transponders must be correctly fitted in accordance with Section F of the Motorsport UK Karting Yearbook 2022 (gold book) Transponder brackets must be used to hold the transponder and transponders must not be cable tied to the seat.

For further information on the correct fitment of the transponder, please refer to the following link:

<https://www.motorsport-timing.co.uk/pdf/transponders.pdf>

14. Social Media & Race with Respect

Motorsport UK request that all participants, competitors, teams, officials & Marshalls familiarise themselves with the Motorsport UK social media Policy & Race with Respect code along with any Social Media guidance the organising club issue.

Any negative or detrimental posting on social media will be reviewed by Motorsport UK who will operate a zero tolerance towards any participants responsible for any postings or behaviour which may be deemed extremely detrimental for the sport. For safeguarding matters please contact Danielle Short available in the Race Centre.

15. Cameras & Go Pros

Cameras and Go Pros are permitted during all practice sessions for personal use only. From Timed Qualifying onwards no on kart cameras are permitted unless requested by the organisers for media purposes. Cameras attached to helmets are prohibited at all times.

16. Safeguarding

The club safeguarding officer will be on duty throughout the weekend and is the person who you should contact during this weekend's meeting if you have any concerns. The Event Safeguarding officer is Michelle Doran T: +44 (0) 7951785211

17. Alcohol & Drugs Testing

Alcohol & Drug testing may be taking place this weekend. If you are selected, you will be notified after one of your sessions. Evading or refusing to sign the notification will be taken as refusal to comply.

The consumption of Alcohol within the paddock areas is prohibited while the track is 'live'.

18. Filming

The designated production company (Alpha live) will be filming during the weekend, including filming clips for social media. Your co-operation will be greatly appreciative for any interviews & photos during the weekend which will be representing Motorsport UK Karting.

Motorsport UK May make the images public

The capture and use in any way of any other images of minors at the Events and Competition at the Events whether still or moving is restricted in accordance with the terms of the Motorsport UK images of minors capture and use policy as published from time to time. The 2023 Rotax British Kart Championship Regulation R.2.3 applies.

19. Motorsport UK Staff

Staff from Motorsport UK will be in attendance during the weekend and please don't hesitate to speak with them if you have any matters you wish to discuss.

20. Judicial Hearings

Motorsport will be video and or audio recording all Steward's hearing for judicial & training purposes only or by the National Court in the event of any Inquiry or other lawful judicial procedure pursuant to the National Competition Rules and / or the Code. Motorsport UK will not distribute the recordings to third parties. In conjunction with the Driver Liaison Officer, the Secretary of the meeting may contact you via text message to inform you of any Steward's hearings you are required to attend. All protest and appeals will be made electronically, and the form can be downloaded from the Motorsport UK Website or emailed to you by requesting a copy from the Event Secretary. Payment will be by card only at the point of submitting your protest or appeal.

By registering for this event all necessary permissions for the use and publicity of personal images is granted.

Competitors under the age of 18 must be accompanied by the holder of a Kart PG Entrant's ("PG") licence and in the case of a driver who is run by a Team the PG licence must be assigned to the Team Principal. By registering for this Event automatic parental/guardian consent is passed over to the Team Manager/Principal that the competitor is competing/entered under at that Event for Judicial purposes. The physical PG licence must be in the possession of the nominated Team Principal at signing-on.

