

Final Instructions

This meeting is organised by Trent Valley Kart Club, governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary Regulations, and any written instructions that the organisers issue for the meeting.

These Final instructions must be read in conjunction with the Supplementary Regulations available on the British Kart Championship website.

1. Permit

Motorsport UK Permit Number: 131199 (National)

Track Licence Number: K/2023_049_01

2. Officials

Motorsport UK Steward & Chairman of the panel

Event Stewards

Race Director

Clerk of the Course

Clerk of the Course [CCTV]

Secretary of the Meeting

Secretarial Assistant

Technical Commissioners

Eligibility Scrutineers

Chief Scrutineer

Chief Medical Officer

Chief Marshall

Chief Timekeeper

John Watson

Joel Taylor & Jacob Page

Nigel Edwards

Ken Potter

David Manchester

Danielle Short

Claudia Short

Paul Klaassen & Ernie Salmon

Paul Klaassen & Ernie Salmon

Ben Moore

Tim Matthews

Glyn Griffiths

Ian Rogers

A full list of Officials including Judge of Fact Officials will be provided via Email to Competitors.

3. Venue access & Parking Instructions

Access to the venue for competitors and teams will be as follows:

- For this meeting, Access to the venue is available from the Thursday immediately prior to the meeting from 9am for teams and 10am for Competitors.
- Any teams leaving equipment will be done so at their own risk. It is important that you park within your allocated area within the paddock. – any charges for electricity will be deemed as a contract between the team/competitor and the venue.



- It is prohibited to drill or stake the tarmac or hardstanding surface unless agreed by the venue. Water Weights are acceptable.
- Cars are not permitted within the Paddock area.
- All cars and vehicles for overnight accommodation may be parked in a separate area. If you are staying at the venue overnight, you will need to advise the venue upon your arrival. Any charges will be payable to the circuit.

4. Team Managers responsibilities

It is the responsibility of the Team manager to adhere to the following:

- Ensure your paddock area is left tidy and free of any rubbish when leaving the venue including but not limited to the following.
 - Used tyres
 - Fuel cans
 - PPE
 - Cable ties
- In order to achieve the above, Team Managers and/or competitors may be required to leave their licences with a club official upon arrival to the venue and will be able to collect their licence at the end of the event once the organisers are satisfied the working area is clear of rubbish. This will be at the Club's discretion.
- Any Teams attending the event will be required to hold a Motorsport UK Entrant Licence & have Public Liability of no less than £5million in place. Proof of this may be requested by the event organisers.
- Any viewing Areas on team vehicles must have suitable handrails and are limited to a Maximum of 3 persons only at any one time. Any vehicle that doesn't have a fitted handrail must not be used for viewing. More information regarding working at height can be found here: <https://www.hse.gov.uk/work-at-height/the-law.htm>

5. Health & Safety

At all times whilst in the confines of the of the venue, competitors should comply with the circuit Health & Safety guidance notes available on the clubs notice board.

6. Paddock Areas

- **Parents are responsible for the behaviour of their children.**
- Smoking & Vaping is prohibited within the Parc Ferme, Dummy Grid, Tyre Bay and Engine start areas.
- Engines must not be run before 9am and after 6pm for the duration of the event.
- **Competitors and teams are responsible for removal of all waste from their paddock area, including but not limited to tyres & fuel cans. Domestic rubbish must be placed in the bins provided.**
- Competitors and teams must ensure all trailing cables are suitably covered with cable protection mats or other suitable means ensuring there is no tripping hazard
- The Maximum speed in the paddock is 5mph.
- Karts must not be driven in the paddock
- All lanes in the paddock must be ALWAYS kept clear in case of the need for emergency vehicle access.



- Pit bikes, push bikes, skates or skateboards, scooters (including electric scooters), mopeds, boards, space hoppers, ball games & Pogo Sticks are not permitted within the confines of the track and surrounding enclosures nor on the approach road to the circuit at any time. **Anyone breaching the above may be reported to the Stewards of the meeting (with the exception of official vehicles) and may be fined a minimum of £100 for each offence.**
- Vehicles may only be driven in the paddock by a person who holds an appropriate RTA licence.
- Any person found to be bringing the club into disrepute or damaging any area of the paddock or track will be subject to the disciplinary procedures of the organising club.
- All generators in the paddock must be turned off by 11pm each evening.
- Competitors must have present A fire extinguisher complying with 2023 Karting Yearbook B.12 at all times whilst in the paddock.
- Dogs & Cats will be allowed in the pit area but must be always kept on a lead. Dogs & Cats are not allowed on the track at any time.
- To protect the integrity & image of the sport, Please ensure all kart equipment remains inside the awning.

7. Timetable of events

Signing On, Scrutineering, Tyre Collection/Barcode Recording, Drivers Briefing and all other official duties to be carried out by the competitor are detailed in the Official Timetable emailed to competitors with their signing on link. Please ensure you regularly check the official notice board for any Event documentation <https://www.motorsport-timing.co.uk>

Signing On & Event Documentation – from Wednesday 26th April until 9am on Saturday 29th April. **You must be signed on before you go on track – you will not be permitted to take part in your practice session until you are signed on and have uploaded a photo of your competition licence (& PG Licence if applicable) on the signing on link.**

- Signing on Marshalls & Officials – Club officials please sign on with the club. Motorsport UK officials please sign on with the link you will receive via email.
- Drivers Briefing - in the Race Centre Friday 28th April.
 - Junior X30 8.30am
 - Water Swift & Water Swift Restricted 8.45am
 - Senior X30 9am
 - All TKM Classes 9.15am

There will be an additional Drivers Briefing on Saturday 29th April at 8.30am in the Race Centre – **only for drivers not attending Friday Practice.**

- Scrutineering
 - For all Classes Scrutineering via the online link and must be **completed by 11.20am on Saturday 29th April.**
- **Physical Scrutineering for the Water Swift Restricted and Water Swift classes will take place in the Scrutineering Bay on Friday 28th April from 5pm – 6pm with an additional hour on Saturday 8am – 9am only for drivers not attending Friday practice.**



Media Photos

Media Photo's will be taken between 9.30am and 6pm on Friday 28th April and between 9am & 10am on Saturday the Saturday session will only be for drivers not attending Friday Practice in the Trent Valley Kart Club Race Control. It is mandatory that you have your media photo's taken during the allocated time.

- Tyre collection & Barcoding – All Slick & Wet tyre Barcodes should be entered onto the Electronic Scrutineering card.
 - Thursday 27th April 3pm – 6pm (Practice Slick & Wet Tyres Only)
 - Friday 28th April 8am – 10am (Practice Slick & Wet Tyres Only)
 - Friday 28th April 4pm – 6pm (Race Slicks)
 - Saturday 29th April 8am – 9am (Slicks & Wets) **only for drivers not attending the optional Friday Practice**

TKM Classes engine sealing for TKM classes will take place between 8am & 9am on Saturday 29th April in the Scrutineering Bay

It is the responsibility of the competitor to ensure they always adhere to the timetable. Any changes to the timetable will be posted on the Digital Official Notice Board and announced over the tannoy or via text message directly to the Competitor.

It is the Competitor's responsibility to ensure they are aware of any changes.

8. Technical

FUEL

Fuel for this event must be purchased through Vital Equipment

- Fuel Collection
 - Friday 28th April 7.30am – 11am/12 noon – 3pm/4pm-5pm
 - Saturday 29th April 8am – 11am/12 noon – 3pm **This is the last chance to collect fuel for the event.**
- Petrol is to be used as fuel and not for any other purpose.
- Competitors remain responsible for the removal of their Fuel drums/cans at the end of the meeting.

PLEASE NOTE: If you have previously used fuel from another source and not suitably cleaned through the fuel system and/or container your fuel could be contaminated and therefore you may fail a fuel test. – Please be satisfied your fuel cannot be contaminated.

CLASS TECHNICAL EXPERT

The following are nominated as the Class Technical Advisors

IAME – James Mills

TKM – Alan Turney

PARC FERME

Any drivers that are selected to go through the scales/weighbridge, must ensure they have permission to leave Parc Ferme by the Technical Commissioner or the Person(s) the Technical Commissioner designates.

9. Driving Standards/Utilisation of a Drive through Penalty (after the race)

A 5 second penalty (drive through) may be imposed after the race subject to the following:

C.2.3.2.1. Where the Clerk of the Course has the ability to validate incidents during the race, via circuit cameras with a nominated Judge of Fact, an in race 5 second time penalty may be applied. This should usually follow the display of a warning flag/under investigation notification and will not be subject to protest or appeal.

10. Unfair Practice - Gaining an Unfair Advantage/Driving Standards

Competitors are reminded of GR U.12.5.8 – GR Q.12.21 applies to driving standards. Therefore, any driver considered to be baulking or blocking another driver may be penalised including by the display of the black flag. A driver who consistently places their kart on a line that is not that recognised as the racing line in an effort to prevent being overtaken may be given a penalty or subject to black flag. Only ONE defensive move is permitted before any corner and having made that move the driver is then committed to that line on the track (Q.12.21.1). Lap times/data may be taken into consideration as well as any moving images and or reports.

11. Starting of Engines

If permitted by the Chief Scrutineer to start an engine in the designated area which is adjacent to the dummy grid, Please note that this is restricted to **5 seconds maximum**, and this will be monitored. – Engines are not permitted to be started anywhere else in the paddock. Penalties may be applied if this is not adhered to. Please do not start Engines before 9am & after 6pm



12. Race Procedures

Front fairings must be detached on the entry to Parc Ferme/Dummy Grid/Holding Areas from Timed Qualifying onwards.

Count Down to access the Pre-Grid

- 5 minutes prior to session start;
- 3 minutes prior to session start; and
- 2 minutes prior to session access to the pre grid area will be prohibited.

Any Competitor remaining in the service park once the pre grid access has been closed will not be permitted to participate in the session and will be asked to leave the grid and will be reported to the Race Director and the Stewards.

- Countdown to race start Mechanics must clear the Pre-Grid 1 min before the start of the Race (“1 minute” board).
- 30-seconds after the “30 seconds” board is displayed the green flag will be shown at the front of the grid to indicate that the karts must proceed onto the circuit to either commence Practice/Qualifying or to begin a Formation Lap.
- Should a driver require assistance after the green flag is shown one mechanic may only work on the kart once the other karts have left the Pre-Grid.
- If a driver is unable to start from the Pre-Grid at the time of the green flag, he/she will only be authorized to join the circuit on the orders of the Clerk of the Course.
- the full circuit must be used on the formation lap

If a Driver starts from the “Pre Grid” after the intervention of a Mechanic, and If the Race Director believes no sufficient time to join the formation is available prior to the start being given, he/she will be authorised to do so only on the orders of the Race Director or Marshal, and he/she will take the start from the back of the formation, following the start being given, irrespective of the number of Formation Laps. Any driver starting from the “Pre Grid” will be considered to be on the lead lap, assuming he/she is able to leave the “Pre Grid” before the leader crosses the Start/Finish line for the completion of the first racing lap. Should the driver fail to leave the “Pre Grid” to join the track within this time frame, he/she will only be allowed to attempt a restart within the completion of the second racing lap by the last – positioned Driver, after which no restart attempt will be allowed. Should the driver be able to join the track, he/she will be scored as being a lap down on the leader.

13. Transponder Fitting

All transponders must be correctly fitted in accordance with Section F of the Motorsport UK Karting Yearbook 2022 (gold book) Transponder brackets must be used to hold the transponder and transponders must not be cable tied to the seat.

For further information on the correct fitment of the transponder, please refer to the following link:
<https://www.motorsport-timing.co.uk/pdf/transponders.pdf>

14. Social Media & Race with Respect

Motorsport UK request that all participants, competitors, teams, officials & Marshalls familiarise themselves with the Motorsport UK social media Policy & Race with Respect code along with any Social Media guidance the organising club issue.

Any negative or detrimental posting on social media will be reviewed by Motorsport UK who will operate a zero tolerance towards any participants responsible for any postings or behaviour which may be deemed extremely detrimental for the sport. For safeguarding matters please contact Danielle Short available in the Race Centre.

15. Cameras & Go Pros

Cameras and Go Pros are permitted during all practice sessions for personal use only. From Timed Qualifying onwards no on kart cameras are permitted unless requested by the organisers for media purposes. Cameras attached to helmets are prohibited at all times.

16. Safeguarding

The club safeguarding officer will be on duty throughout the weekend and is the person who you should contact during this weekend's meeting if you have any concerns. The Event Safeguarding officer is Michelle Doran T: +44 (0) 7951785211

17. Alcohol & Drugs Testing

Alcohol & Drug testing may be taking place this weekend. If you are selected, you will be notified after one of your sessions. Evading or refusing to sign the notification will be taken as refusal to comply.

The consumption of Alcohol within the paddock areas is prohibited while the track is 'live'.

18. Filming

The designated production company (Alpha live) will be filming during the weekend, including filming clips for social media. Your co-operation will be greatly appreciative for any interviews & photos during the weekend which will be representing Motorsport UK Karting.

Motorsport UK May make the images public

The capture and use in any way of any other images of minors at the Events and Competition at the Events whether still or moving is restricted in accordance with the terms of the Motorsport UK images of minors capture and use policy as published from time to time. The 2023 IAME & TKM British Kart Championship Regulation 2.3 applies.





19. Motorsport UK Staff

Staff from Motorsport UK will be in attendance during the weekend and please don't hesitate to speak with them if you have any matters you wish to discuss.

20. Stewards Summons

For 2023, The British Kart Championship will be trailing a new 'Stewards Summons System'. If you are required to attend the Stewards office for a Judicial hearing, you will receive an SMS text message, this will also be sent to your Entrant. Should you receive an SMS text message, please report to the Race Centre immediately with your Entrant. Failure to attend may result in the matter being dealt with in your absence.

